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After you finish reading this guide, store it in a safe place for future reference. How to Use This Guide. Page 2 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Previous Next Manuals for the Machine Machine SetUp Software Installation Basic Features Maintenance Basic Features Maintenance Machine Settings Specifications Advanced Features Network and Remote User Interface System Monitor Reports and Lists Quick Start Guide Basic Operation. Page 3 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Previous Next Legal Notices Trademarks Canon, the Canon logo, iR, and NetSpot are trademarks of Canon Inc. Microsoft and Windows are registered trademarks of Microsoft Corporation. All other product and brand names are registered trademarks, trademarks or service marks of their respective owners. Copyright. Page 4 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 Previous Next Available Features The procedures described in this manual are based on the iR1022iF. Depending on the system configuration and product purchased, some features described in the manuals may not be functional. Displays the previous or next page. Returns to the top page. Remote UI 4 System Monitor TOP 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix Back Previous Next Advanced Send Features Advanced Copy Features Network Advanced. Page 22 TOP Back Advanced Send Features Advanced Copy Features 1 Returns to the last page opened. Displays the previous or next page. Page 23 TOP Back Advanced Send Features Advanced Copy Features Previous Next 1 The following symbols are used throughout the manuals for the machine and indicate the warnings, cautions and notes you should keep in mind when using the machine.

2 Indicates a warning that may lead to death or serious injury if not observed. Network 3 Remote UI WARNING CAUTION Explains how to avoid actions that could injure you or damage. Page 24 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Previous Next 1 Advanced Send Features Sending Features. 14 Broadcasting. 14 Delayed Sending. 15 Remote UI 4 Job Recall. 16 5 Customizing Sending Features. 17 System Monitor Setting Number of Retry Attempts. 17 System Manager Settings Setting Automatic Redialing. 17 Reports and Lists Send Settings. 19 6 7 Troubleshooting 8 Appendix 9 Table of. Page 27 TOP Back Advanced Send Features Advanced Copy Features 1 2 Remote UI 4 System Monitor 5 System Manager Settings 6 Next Sending Features The machine provides the following additional sending features broadcasting, delayed sending, and job recall. Broadcasting enables you to send the same. Page 28 TOP Back Advanced Send Features Advanced Copy Features 1 5. Repeat step 4 to enter all required recipients. It will be sent to the specified destination at the specified time. Network 3 Remote UI 4 System Monitor 5 System Manager. Page 33 TOP Back Advanced Send Features Advanced Copy Features 1 11. Use the numeric keys to enter the message 2 12. If you enter the number before the dial tone can be heard, the call may not be connected, or the wrong number may be dialed. Network 3 4. Use the numeric keys to dial the required. You can also set how. If you select, adjust the image reduction automatically. Skip to step 10. Remote UI 4 9. 5 10. Confirm that is System Monitor System. Page 46 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting Previous Next Address Book Settings The Address Book is a feature used for storing fax, email, Ifax, and file server destinations. The Address Book is divided into onetouch keys and coded dial codes.

You can store up to 23 destinations in onetouch keys. Page 48 TOP Back Advanced Send Features Advanced Copy Features 1 2 13. Network 3 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 You can enter up to 24 characters 14 characters when. Page 51 TOP Back Advanced Send Features Advanced Copy Features 1 14. Confirm that is displayed, then press 2 15. Network If you are registering an Ifax address, skip to step 12. 3 Remote UI 4 System Monitor 5

System Manager Settings 6 Reports and Lists 7 10. If you are registering an email. Page 53 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 15. NOTE If you have selected as the file format in step. Page 55 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 17. Page 56 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Previous Next 23. NOTE If you have selected as the file format in step 17, the original type is automatically set to. Previous Next When scanning using the ADF STOP KEY PRESS OK PRESSED KEY When scanning using the platen glass STOP KEY PRESSED Reports. Page 58 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Previous Next 2 Advanced Copy Features Advanced Copy Features. 22 Collate Copy. 22 Reserved Copy. 23 Remote UI 4 System Monitor 5 System Manager Settings 6 TwoSided Copying. 23 2 on 1 Combination. 26 Frame Erase. 27 Canceling Copy Jobs. 211 Reports and Lists 7 Troubleshooting 8 Appendix 9 Table of Contents Index. The scanned documents are processed after the current job is complete.

Page 65 TOP Back Advanced Send Features Advanced Copy Features 1 Book Frame Erase Copying Original Network Book Frame Erase Selected 3 Copy Remote UI 4 Book Frame Erase Not Selected System Monitor 5 System Manager Settings 6 Binding Hole Frame Erase Copying Copy Reports and Lists 7 Original Next Original Frame Erase Copy 2 Previous Binding Hole Erase Selected Troubleshooting Original frame erase can erase the dark borders and frame lines. The book frame erase width ranges 1 to 50 mm. Page 75 TOP Back Advanced Send Features Advanced Copy Features 1 Before using the machine in a network environment, it is necessary to perform the following setup procedures. 3 1. Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Next Network Environment Setup Procedures 2 Network Previous Preparation for Protocol Settings See "Set the Machine for Network Usage," in the Quick Start Guide. Specify the machine's IP. You can specify up to two community names. Enables the computers on the network to access the machine and modify its settings if this item is activated. You. Page 79 TOP Back Advanced Send Features Advanced Copy Features 1 6. 2 Network 10. Use the numeric keys to enter the desired When you set or browse each item of the machine with a utility that uses SNMP to obtain information. When you do not use an SNMP utility. 11. Confirm that is 4 System Monitor 5 System Manager Settings 7. Confirm that. Page 80 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting Dedicated Port To set or browse detailed information on the machine with a Canon printer driver or utility, set to. Page 84 TOP Back Advanced Send Features Advanced Copy Features 1 19. Confirm that is 2 20. Skip to step 46. Enables a MAC address filter. If you select, you will be unable. Page 88 TOP Back Advanced Send Features Advanced Copy Features 1 13. Confirm that is 2 14.

Page 89 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 22. For details, see the manuals provided. If you want to use Raw, skip to step. Once a print server is set up, print jobs can be managed by the print server. Also, by setting up an alternate driver for the. Page 95 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix 9 Previous Next Setting Up a Computer as a FTP Server To send data from the machine to a computer on your network, you need to specify the settings of the computer for receiving data. Page 103 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 6. Set a destination address using the operation panel. Page 104 TOP Back Advanced Send Features Advanced Copy Features 1 3. Previous Next On the FTP server for imageWARE Gateway, export destination data. Page 105 TOP Back Advanced Send Features Advanced Copy Features 1 This chapter describes settings and procedures for using the machine with a NetBIOS network. 3 1. Remote UI System Monitor System Manager Settings 2. 6 Reports and Lists 7 Troubleshooting 8 Protocol Settings for NetBIOS Network

See p. 338 Specify the machine's protocol settings. Page 108 TOP Back Advanced Send Features Advanced Copy Features 1 13. Confirm that is displayed, 2 14. You can send data over a NetBIOS network to a Windows shared folder. This section describes how to configure a shared folder. Page 112 TOP Back Advanced Send Features Advanced Copy Features 1 2. A maximum of 120 alphanumeric characters can be entered for, and a maximum of 24 alphanumeric characters can be entered for. Page 116 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4. Set up the users and passwords for access to the shared folder.

Page 118 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI. Also, a maximum of 120 alphanumeric characters can be entered for. Enter each of these items on the server using no more than their allowable number. Page 123 TOP Back Advanced Send Features Advanced Copy Features 1 2 Remote UI 4 Next System Requirements The Remote UI has been confirmed to work in the following system environments. Network 3 Previous Windows Macintosh. Page 125 TOP Back Advanced Send Features Advanced Copy Features 1 A B C D 2 Previous Next A Displays the current status of the machine, etc. B Takes you to the Remote UI top page. C Updates refreshes the currently displayed screen with the latest information. D Displays the online help for the Remote UI. E Displays the current status of print jobs, etc. F Takes you back to the top. Page 126 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 4 You can view the current status of the machine and also information about the administrator in charge of the machine, the installation location and various machine settings. Page 127 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Previous Next Job Management The Remote UI enables you to manage print jobs. Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and. Page 130 TOP Back Advanced Send Features Advanced Copy Features 1 2 Remote UI 4 System Monitor 5 System Manager Settings Next Managing the Address Book The Remote UI enables you to view and modify the Address Book data. Network 3 Previous NOTE. Page 134 TOP Back Advanced Send Features Advanced Copy Features 1 2 Previous Next. Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 NOTE You cannot recover the address once it is deleted. Troubleshooting 8 Appendix 9 Table of Contents Index 414.

Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix 9 Table of Contents Index 416. Page 137 TOP Back Advanced Send Features Advanced Copy Features 1 2. Previous Next When the Department ID Management mode is deactivated, the setting items for the System Manager ID are not displayed. Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and. Condition Name Enter a name for the forwarding condition. System Manager. Page 142 TOP Back Advanced Send Features Advanced Copy Features 1 2. Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix 9 Table of Contents Index 422. Remote UI 4 System Monitor 5. Page 144 TOP Back Advanced Send Features Advanced Copy Features 1 2. Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 NOTE. Set Password Select this check box to set a password for the User ID. Password Enter. Page 148 TOP Back Advanced Send Features Advanced Copy Features 1 Confirm Enter the password again. Department ID Enter the Department ID number the user belongs to seven digits maximum. If the Department ID Management mode is set, be sure to assign the user to a department. Otherwise, the user cannot log on. Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix 9 Table of Contents Index. This function is useful when you want to use the same settings on another machine, and for backing up. Page 159 TOP Back Advanced Send Features Advanced Copy Features 1 Device Custom Settings 2 The Remote UI enables you to edit the machine's custom settings. NOTE You can also access these setting menus from the operation panel of the machine. For details, see Chapter 14, "Machine Settings," in the Basic Operation Guide. However, you can check for the arrival of Ifaxes at any time using the System Monitor key.

Previous Next Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 NOTE To be able to check the arrival of Ifax. Page 165 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network Previous Next 6 System Manager Settings Specifying the System Manager Settings. 62 3 Department ID Management. 64 4 Registering the Department ID, Password, and Page Limit. 64 Remote UI System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Changing the Password and Page Limit. 66 Erasing the Department ID and Password. 68. Page 166 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting Previous Next Specifying the System Manager Settings You can set an ID and a password for the System Manager. Network 3 Remote UI 4 Previous. Page 168 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Next Department ID Management You can register a Department ID and password for each department, and manage the machine by limiting its use to only those who enter the correct Department ID and password. This is called Department ID Management. Use Department ID Management. Network Remote UI 4. Page 172 TOP Back Advanced Send Features Advanced Copy Features 1 16. Use the numeric keys to enter the maximum 2 17. System Monitor NOTE. Remote UI If the System Manager ID and System Password have been set, enter the System Manager ID and System Password using the numeric. Remote UI 4 System Manager Settings 6 Reports and Lists 7 Next. Page 176 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Next Using the Optional Card Reader If the optional Card ReaderE1 is attached to the machine, you must insert a control card to operate it. The optional Card ReaderE1 performs Department ID Management automatically. 1.

Remote UI Previous 4 Operating the Machine See Chapter 11, "System Manager Settings," in the Basic Operation Guide. Log in to the standby. Page 177 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 Previous Next 7 Reports and Lists Summary of Reports and Lists. 72 Printing Reports Automatically. 74 TX REPORT. 74 RX REPORT. 75 ACTIVITY REPORT. 76 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix 9 Table of Contents Index 71. Page 178 TOP Back Advanced Send Features Advanced Copy Features 1 2 The machine can generate the following reports and lists. System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix 9 Next Printing Reports Automatically 2 Remote UI Previous. Page 181 TOP Back Advanced Send Features Advanced Copy Features 1 2. DESTINATION ID Destination name registered in Address Book ST. TIME Transmission time. TIME USE Transmission duration. PAGES SENT Number of pages sent Network 3. Page 182 TOP Back Advanced Send Features Advanced Copy Features 1 2. DESTINATION ID Sender's name registered in Address Book ST. TIME Transmission time. TIME USE Transmission duration PGS. Number of pages received Network 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7. Page 183 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI 4 System Monitor 5 Next Report Items The following items are displayed in the Activity Report DEPT. ID If Department ID Management is set, the Department ID is printed. Transmission logs are listed according to Department ID. ST. TIME Transmission time. Page 185 TOP Back Advanced Send Features Advanced Copy Features 1 General Problems 2 The machine has no power. Network 3 The Error indicator comes on. Is the power cord plugged in securely. Q A Check that the power cord is securely plugged into the machine and into the wall outlet.

If the machine is plugged into a power strip, make sure the power strip is plugged in and turned on. Does. Page 186 TOP Back Advanced Send Features Advanced Copy Features 1 Is the power cord plugged in securely. A Unplug the machine and wait for 5 seconds, then plug it back in. If the LCD still remains blank, contact your local authorized Canon dealer. Q Is the main power switch turned on 4 A Turn on the main power switch. 5 Q Is the machine in the Sleep mode. Network 3 Q Is the paper loaded correctly. A Make sure the paper is correctly loaded. See "Set Up the Machine," in the

Quick Start Guide. Remote UI 4 Q Does the machine contain too many sheets. A Make sure you load the correct quantity. See Chapter 3, "Print Media," in the. Page 188 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Previous Next Repeated paper jams occur. Q Is the correct type of paper loaded in the machine. A Make sure you load paper that meets the requirements for use. See Chapter 3, "Print Media," in the Basic Operation Guide. Remote UI 4 System Monitor 5 System Manager Settings 6 Reports and Lists 7 Troubleshooting 8 Appendix 9 Table. Cannot send a fax. Q Is the machine overheated. A Unplug the machine and let it cool for about 5 minutes. Then plug in the machine and try sending again. 4 Q If you are sending. Page 190 TOP Back Advanced Send Features Advanced Copy Features 1 2 Is your machine in the fax mode. Q Is the machine in the Sleep mode. A The machine does not scan documents if it is in the Sleep mode. Page 191 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network Is the telephone cable connected properly. A Make sure the cable is connected properly. See "Set Up the Machine," in the Quick Start Guide. A The fax number you dialed is busy. Try sending the document later. Page 192 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network Memory fills up immediately when you try to send.

Q A If your document does not contain fine text or photographs, set the resolution to. A If your document contains fine text or photographs, send it directly rather than using a memory transmission. 3 Remote UI 4 System Monitor 5 System Manager Settings 6 Are you sending with. Page 193 TOP Back Advanced Send Features Advanced Copy Features 1 The documents you sent are too light. Previous Next Cannot send using Error Correction Mode ECM. Q Is the density set to the side. Q Does the recipient's machine support ECM. A Set the density to the side. A 3 Q Are the scanning components of the machine clean. If the recipient's machine does not support ECM, the document. The machine does not receive documents email, Ifax, or file server. A Print, send, or delete any documents stored in memory. Q Has an error occurred during reception. A Check the LCD for an error message. See Chapter 13, "Troubleshooting," in. Page 195 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network No automatic switching between telephone and fax calls. Q Is the machine set to switch automatically between telephone and fax calls. A For the machine to switch between fax and telephone calls automatically, the receive mode must be set to or. If you have set, confirm that an answering machine is connected to the machine and. Page 196 TOP Back Advanced Send Features Advanced Copy Features 1 2 Cannot receive a document manually. Q Is the toner low A For the machine to receive faxes manually, the receive mode must be set to. See "Setting Receive Mode," on p. 115. A Replace the toner cartridge. See Chapter 12, "Maintenance," in the Basic Operation Guide. Q A If you set to in located in. Page 197 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network Faxes do not print. Q A 3 System Monitor Is the correct size of paper loaded in the machine. Have you removed the plastic seal from the toner cartridge. A Make sure you remove the seal from the cartridge.

See "Set Up the Machine," in the Quick Start Guide. Make sure you load paper that meets the requirements for. Page 198 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Q Is the sender's machine functioning properly. A Ask the sender to check that the scanning components of the machine are clean. Q Is the toner low A Replace the toner cartridge. See Chapter 12, "Maintenance," in the Basic Operation Guide. Remote UI 4 System Manager Settings 6 Receiving of documents is too slow. Q Is ECM Error. Page 199 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network Q Are the telephone lines in poor condition, or do you have a bad connection. A Check if there is a device nearby that interferes with signal reception e.g., microwave oven. A Lower the reception speed. See Chapter 14, "Machine Settings," in the Basic Operation Guide. Q Is the sender's machine functioning properly. A Ask the sender to check. Page 200 TOP Back Advanced Send Features Advanced Copy Features 1 Copying Problems 2 Cannot make copies. Network 3 Remote UI Q Have you removed the plastic seal from the toner cartridge. A Make sure you remove the seal from the cartridge. See "Set Up the Machine," in the Quick Start

Guide. 4 System Monitor 5 System Manager Settings Q Is the toner cartridge installed properly. A Make sure the toner cartridge. Page 201 TOP Back Advanced Send Features Advanced Copy Features 1 Printing Problems 2 Nothing prints. Network 3 Remote UI Q A 4 System Manager Settings 6 Have you removed the plastic seal from the toner cartridge. Q Is the paper loaded correctly. A Make sure the paper is correctly loaded in the machine. See "Set Up the Machine," in the Quick Start Guide. A Make sure the paper delivery slot is. Page 202 TOP Back Advanced Send Features Advanced Copy Features 1 Is the correct type of paper loaded in the machine. A Make sure you load paper that meets the requirements for use. See Chapter 3, "Print Media," in the Basic Operation Guide.

4 Q Are you printing on the wrong side of the paper 5 A Some papers have a "right" side for printing. If the print quality is not as. Page 203 TOP Back Advanced Send Features Advanced Copy Features 1 Telephone Problems 2 Cannot dial. Network 3 Q 4 Make sure the cable is connected properly. See "Set Up the Machine," in the Quick Start Guide. Q Is the power cord plugged in securely. A Check that the power cord is securely plugged into the machine and into the wall outlet. If the machine is plugged into a power strip, make. Page 204 TOP Back Advanced Send Features Advanced Copy Features 1 2 Network 3 Remote UI Previous Next Calls do not connect, or the wrong number is dialed. Q Did you confirm the dial tone before entering the telephone number. A Make sure to confirm the dial tone before entering a telephone number. If you enter the number before the dial tone can be heard, the call may not connect, or the. Network 3 Remote UI Q Are the machine and cable properly connected. A Check that the machine is connected to the network using the proper cable, then restart the machine. See "Set the Machine for Network Usage," in the Quick Start Guide. 4 System Monitor 5 System Manager Settings 6 Reports. Network Remote UI 4 System Monitor 5 Reports and Lists 7 Next The machine automatically connects to a destination other than the intended destination via its dialup access when a dialup router is connected to your network. Page 207 TOP Back Advanced Send Features Advanced Copy Features 1 2 Q Does the DNS server exist on an external network. A If you attempt to access a device on the network to which the machine is connected, with the DNS server on an external network, set the destination using an IP address, not a host name. Network 3 Q Is the device's information set on the DNS server on the. Page 208 TOP Back Advanced Send Features Advanced Copy Features 1 2 Q Does the SNMP community name match.